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NEWS RELEASE

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March 2, 2010

Microsoft Publisher Workshop Offered on New River's Beckley Campus

[BECKLEY, WV] Discover ways to design and produce brochures, newsletters, business forms, greeting cards, calendars and more quickly and easily with Microsoft Publisher. New River Community and Technical College will offer a two-day Publisher Workshop on the Beckley Campus Tuesday and Thursday, March 23 and 25. Class will meet from 7-9 p.m.

Publisher is a valuable tool for small business, making it possible to compile customer lists for personalized e-mail marketing, create and print business forms, design advertising and marketing releases and prepare documents for commercial printing.

Publisher can also be used to create a variety of items for personal use, including banners, certificates, cards and labels. Users begin with an original design or may choose from many templates available in Publisher's library and on the web.

The class will familiarize students with core Publisher commands and functions and introduce more advanced applications. The instructor will be Mary Igo from the Nicholas County Campus of New River in Summersville.

This is a non-credit college offering. Students will receive certificates of completion. For more information, contact Alyce Cooper at 304-929-6735 or Beverly McCutcheon at 304-872-4520.

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